

ALBURGH PARISH COUNCIL

Clerk: Dave Richardson, Quakers Rest, The Street, Alburgh, IP200DL

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Notice of Meeting

Councillors are hereby summoned and members of the public invited to attend the meeting of Alburgh Parish Council to be held in Alburgh Village Hall on Thursday 3rd April 2025 at 7.30pm.

Meeting Agenda (published 28th March 2025)

1. **Welcome by the Chairman**
2. **To receive apologies from members unable to attend**
3. **To receive any declarations of interest from members on any item to be discussed at this meeting.**
4. **To approve and sign the minutes of the last Parish Council meeting held on 6th March 2025**
5. **Open forum for public participation (maximum 10 minutes): an opportunity to hear from members of the public.**
6. **Matters arising which are not on the agenda and any clerks actions not on agenda**
 - Application for VE day grant completed
 - Applied for insurance quotes from 3 providers
 - Chased UKpower for wayleave payment
 - Follow up on allotments at Wortwell with Charity Commission.
 - Changed contact details with ICO
7. **To receive reports from District and County Councillors**
8. **Correspondence received:**
 - Email from Barry Stone
 - Email regarding East Pye Solar
 - Various Insurance quote queries
 - Wayleave payment confirmation.
9. **Finance and RFO report:**
 - **9.1 To Approve Payments**
 - **9.2 Receipts**
 - **9.3 To receive the Responsible Officers Report.**
10. **Review of Financial Risk Assessment based on insurance sums.**
 - Having reviewed with what other Parishes insurance sums are:
 - i. Legal expenses increase to £250,000 from £100,000
 - ii. Personal Accident remains at £100,000
 - iii. Other clerks also said to check we have fidelity cover.
11. **To receive inspection report on playing field and Homersfield picnic site including feedback on progress to the repairs to the playing field**
12. **Village Items**
 - Update on shed for gardeners
 - To receive update on boules/pétanque pitch progress
 - Village questionnaire next steps.
 - VE Day 80 Village events.
 - To receive an update on highways and Police meetings.
13. **Other Parish Council Items**
 - To receive a proposal to move the main bank account to Unity Trust bank.
 - Health & Safety and Risk Assessment review.
 - To note the annual review of standing orders by the Chair and Clerk.
 - To discuss and plan the format of the Annual Parish meeting.
 - Parish Council run Village Lottery.
14. **Planning**
 - 14.1 **To Comment on and recommend for Approval/Refusal any Current planning applications**
None at publication
 - 14.2 **To receive an update on any previous planning applications:**
None at publication
15. **To receive items for the next meeting, Thursday, 1st May 2025**

- Election of chair and Vice Chair
- Any policies that need approving.
- Insurance quotes
- Renewal of all declarations of interest.

Signed: Dave Richardson, Clerk, 28th March