

ALBURGH PARISH COUNCIL

Clerk: Dave Richardson, Quakers Rest, The Street, Alburgh, IP200DL

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Notice of Meeting

You are hereby summoned to attend the meeting of Alburgh Parish Council to be held in Alburgh Village Hall on Thursday 6th February 2025 at 7.30pm.

AGENDA

1. **Welcome by the Chairman**
2. **To receive apologies from members unable to attend**
3. **To receive any declarations of interest from members on any item to be discussed at this meeting.**
4. **To approve and sign the minutes of the last Parish Council meeting held on 6th January 2025**
5. **Open forum for public participation (maximum 10 minutes): an opportunity to hear from members of the public.**
6. **To discuss matters arising from the minutes of the last meeting which are not on the agenda:**
 - Feedback on picnic table request from Member Ward Fund
7. **To receive reports from District and County Councillors**
8. **Correspondence received:**
 - David Bullock, Highways programme tech saying the village gateway should be installed by the end of January.
 - 08/01/2025 - Request to Highways for a meeting with Parish council - enquiry 7203-1817-5362-0457. Followed up requesting again on 23/01/2025
 - Quarterly Neighbourhood Policing meeting information from Steven Phillips
 - January update from Cllr Barry Stone
 - Approach from reporter regarding accident on A143
 - Email from new Wortwell Clerk enquiring about the allotments.
9. **To Appoint the Internal Auditor**

Proposal to appoint Lynda Ling who is the clerk at Earsham Parish Council as internal auditor
10. **To receive inspection report on playing field and Homersfield picnic site including feedback on progress to the repairs to the playing field**
11. **Village Items**
 - Millenium Garden update – Shed.
 - To receive update on boules/pétanque pitch
 - To receive an update on Village Gateway signs
 - Playing field damaged fence / gate install
 - Village questionnaire.
 - Litter Pick suggested by local resident.
12. **Other Parish Council Items**
 - Fundraising
 - Discussion on change of name from Parish to “village” or “Community”
 - Health & Safety and Risk Assessment review.
 - Confirm the date for the May meeting and the AGM (pending elections or not)
 - Confirm the date and structure of the Parish Meeting
 - Banking update.

13. **To report on planning decisions, applications commented on since last meeting:**

- EN0110014 East Pye Solar - EIA Scoping Notification and Consultation.

14. **Finance:** To approve payments to be made:

- Flyers for questionnaire - Clerk £29.56
- Clerk Salary:
- Monthly accounts

15. To receive items for the next meeting, Thursday, 6th March 2025

Signed: Dave Richardson, Clerk