

ALBURGH PARISH COUNCIL

Minutes of the Alburgh parish council meeting held on Thursday, 18th July 2024 at 7.30pm in Alburgh Village Hall.

1. Welcome by the Chairman – Vice Chair Cllr Croucher chaired the meeting as Cllr Thompson was absent and welcomed Cllr Gibson, Cllr Price and Mrs. Loveday, clerk.
2. **To receive apologies from members unable to attend** – Cllr Thompson, Cllr Newson, Cllr Hackett, Cllr Hall
3. **To receive any declarations of interest from members on any item to be discussed at this meeting** – None
4. **To approve and sign the minutes of the last parish council meeting held on Wednesday, 5th June, 2024.** The minutes were approved and signed by Cllr Croucher as a correct record.
5. **Open Forum for public participation (maximum 10 minutes): an opportunity to hear from members of the public** – None present.
6. **To discuss matters arising from the minutes of the last meeting which are not on the agenda** – None
7. **To receive reports from District and County Councillors** - None
8. **To discuss any correspondence received** - None
9. **To receive inspection reports on Playing Field and Homersfield Picnic Site**
No problems. The new swing seats and bird spikes have arrived. Installation will be organised.

10. Village Items

Update on Film Showings

Last month's film was 'Next Goal Wins'; we only had 8 people attend. This was possibly down to the Euros being on tv. September to November films will be advertised shortly. Discussions on whether to carry on with film nights.

Millennium Garden Update

The signage for the Millennium Garden has been prepared by a local company. The wording has been agreed and it was decided that we would put one each side of the entrances to the garden and one on the arch. The cost for these will be £145.00 plus vat. All agreed.

Village Questionnaire

The questions have been prepared. Cllr Croucher will organise to get these in to a suitable format for distribution after the final sign off at the September meeting.

Allotments at Wortwell

We will ask Lua Leggett, clerk to Wortwell pc to attend September meeting to discuss. Clerk to chase Barry from Excite Solutions to cut the grass.

11. Other Parish Council Items

Highways issues in village

- Flooding at Holbrook Hill – This has been inspected and we have received confirmation that action is required and repairs have been scheduled.
- Ash Trees – This has been assessed and the defect does not currently meet their intervention criteria. No action has been taken at this time but this will continue to be monitored.
- Junction at bottom of Dove Hill – this has been investigated and no action has been taken at this time but will continue to be monitored.
- Sunken drain on Tunbeck Road – repairs have been scheduled and prioritised for repair.

- Parking at Dove Hill – No action has been taken but this will continue to be monitored. Photographic records dating back to 2008 have been reviewed and there is no photographic evidence of yellow lining at this location during that time. Inconsiderate or obstructive parking should be reported to the police, who are the enforcement authority.

Complaints Policy

This has now been agreed and will be available for September meeting to approve.

Donation to APCC

It was agreed to donate £850.00 this year.

Training

The clerk will obtain some dates for Whole Council training for September/October 2024.

12. To report on planning decisions, applications commented on since last meeting

Decisions received from South Norfolk Council:

Ref: 2024/0956 and 0957 – Approval with conditions

Ref: 2024/1433 and 1434 – Approval with conditions

13. Finance: To approve payments to be made

Clerk Salary £312.37

Moviola, for supply of film Next Goal Wins £52.40 and Poor Things £150.20

Ian Smith for grass cutting for June £360.00

Online Playgrounds £394.80 for Swing Seats

Bird Spikes £36.99

O J Fencing £510.00

M Newson £80.00 for picnic table and £4.79 for the 'deep water sign'

Film Night Ice Creams £62.70

Mrs Ann Bailey for Thai Meal expenses £349.16

Taken from Cash from Film Night proceeds

Robinsons Traditional Stationers £17.00 – Thai Meal Posters

Robinsons Traditional Stationers £22.50 – Film Posters and Party in Park Posters

Receipts – SNC Adopter Payment for Recycling £200.00

Proceeds from Film Night £58.00

Proceeds from Thai Meal £727.50

14. To receive items for the next Agenda

Community Action Fund

Speed Camera batteries

Shed for the garden

Film Nights

The clerk has handed in her resignation and the vacancy will be advertised.

CLlr Croucher thanked everyone for attending and closed the meeting at 8.20pm.