

## ALBURGH PARISH COUNCIL

Minutes of the Alburgh parish council meeting held on Wednesday, 5<sup>th</sup> June 2024 at 7.30pm in Alburgh Village Hall.

1. Welcome by the Chairman – Cllr Thompson welcomed Cllr Croucher, Cllr Hall, Mrs. Loveday; clerk and 13 members of the public.
2. **To receive apologies from members unable to attend** – Cllr Newson, Cllr Price, Chris Brown district councillor
3. **To receive any declarations of interest from members on any item to be discussed at this meeting** – Cllr Croucher declared an interest in No. 13 on the agenda: planning.
4. **To approve and sign the minutes of the last parish council meeting held on Wednesday, 1<sup>st</sup> May 2024.** The minutes were approved with an amendment to No. 9. These were signed by Cllr Thompson as a correct record.

### 5. Co Option of new councillors

We have received two requests to join the parish council both of whom were in attendance tonight. Mr D Gibson and Mr D Hackett. It was unanimously agreed to co opt both on to the council.

### 6. Open Forum for public participation (maximum 10 minutes): an opportunity to hear from members of the public

We were notified of the following issues:

- Holbrook Hill - water runs down the hill flooding the road. The ditch at bottom of the road needs emptying.
- Denton Low Road – There are a couple of Ash trees which have Ash die back.
- Tunbeck Road - on the way down there is a drain that is sunken.

The clerk will report these issues.

### 7. To discuss matters arising from the minutes of the last meeting which are not on the agenda

A few updates:

- The grass on the verge of playing field is now being cut. We will ask the gardener to cut up to the 30mph sign.
- The new picnic bench has been put in place.
- Batteries for speed cameras been ordered.

### 8. To receive reports from District and County Councillors

Chris Brown emailed the following report in his absence:

- The former leader of the council, John Fuller, has stood down from this position after 17 years, having become Lord Fuller of Gorleston-on-Sea. A new leader, Daniel Elmer, was chosen last week at their AGM on the 20<sup>th</sup> May.
- The Council is now in No Overall Control, following a by-election on the 2<sup>nd</sup> May, where the first green councillor was elected. There are now 23 Conservative councillors and 23 from other groups.
- The Communities Action Fund for this year is £150,000, having been increased from the usual £50,000.

### 9. To discuss any correspondence received - None

### 10. To receive inspection reports on Playing Field and Homersfield Picnic Site

Cllr Hall did inspection and all was in good order. The bins are now being emptied.

### 11. Village Items

*Update on Film Showings*

Last month showing was “Wicked Little Letters”. The next film will be on Friday 21<sup>st</sup> June and is “Next Goal Wins” On average 20-25 people attending.

### *Millennium Garden Update*

The new fence has been installed and repairs to the ramp have been finished. Lots of planting and weeding has taken place and the garden looks great. Thanks to everyone who helped.

The Thai Buffet Supper has been arranged for Friday 12<sup>th</sup> July to raise funds to improve the garden.

CLLr Thompson is continuing to look in to the pétanque pitch.

### *South Norfolk Litter Pick*

This was carried out on 18<sup>th</sup> May, 2024. 9 bags of rubbish collected. Thank you to everyone who took part.

### *Village Questionnaire*

CLLr Croucher is looking into this. Further update at next meeting.

## **12. Other Parish Council Items**

### *Highways issues in village*

We have received an email from Gary Overland responding to our issues raised last meeting. He will arrange for a technician to inspect the draining system near Dove Meadows/Highfields and programme some maintenance work to resolve. They will also look at Burnt Oak Lane and Coldham Hall Road.

The police are responsible for enforcing the 7.5t weight limit and speed limits within our parish. We will contact our local police.

Discussion on the parking at Dove Hill for the restaurant; cars park on the main road up the hill and there is a pinch point in the road which makes passing and parking difficult. Large vehicles have trouble getting up and down the hill. This needs to be properly defined. There were double yellow lines there originally.

At the junction at the bottom of Dove Hill looking towards Bungay, some grass has been cut but there is a patch that has been left. This obscures visual lines on to A143.

Clerk to report both these issues.

## **13. To report on planning decisions, applications commented on since last meeting**

Ref: 2024/1357 – Proposal: Retrospective new build/resurrection of timber barn & cart lodge conversion into a one bedroom domestic dwelling with front entrance porch, rear facing extension & freestanding outbuilding to rear.

Ref: 2024/1433 – Proposal: Lead to extension roof pitch increased with installation of 2 x rooflights, 2 x French doors. Two new windows following removal of three windows to rear first floor. Additional internal alteration.

Ref: 2024/1555 – Proposal: First floor rear extension.

All councillors supported the above applications.

## **14. Finance: To approve payments to be made**

Clerk Salary £312.37

Moviola, for supply of film £79.05

Ian Smith for grass cutting for April and May £380.00

Gallagher Insurance renewal £1,368.82

Lynda Ling, Internal audit for 2023/24 £60.00

**Receipts** – Precept £3,500

## **15. Annual Governance and Accountability Return (AGAR) 2023/24**

Council approved the Certificate of Exemption, Annual Internal Audit Report, Annual Governance Statement, Accounting Statements and the notice of public rights and publication of Agar.

There were duly signed and will be submitted to PKF Littlejohn, the external auditors.

## **16. To receive items for the next Agenda, Wednesday, 10<sup>th</sup> July 2024**

Training for Councillors  
Complaints procedure  
Annual donation for Alburgh Church

Cllr Thompson thanked everyone for attending and closed the meeting at 8.10pm.